

COLTAF
Unclaimed COLTAF Funds Remittance Report

Unclaimed COLTAF Funds are funds held in a COLTAF account with respect to which, after reasonable efforts, the owner cannot be identified and located. See Colorado Rule of Professional Conduct 1.15B(k) and Comment [7].

Date: _____ Total unclaimed COLTAF funds remitted: _____

Name of remitting lawyer or law firm: _____

Mailing address: _____

Phone: _____ COLTAF Acct. # _____

Name of person preparing form: _____

Email address: _____

Portion of funds, if any, with respect to which the owner cannot be identified: _____

Length of time, if known, that these funds have been held in your COLTAF account: _____

Portion of funds, if any, with respect to which the owner(s) cannot be located: _____

For the missing owner(s) of all or each portion of the funds, provide the following information:

Owner	Amount belonging to this owner	Date of last contact with this owner
#1		
#2		
#3		
#4		
#5		

Colorado Rule of Professional Conduct 1.15B(k) provides that “[i]f, after remitting unclaimed funds to COLTAF, the lawyer determines both the identity and the location of the owner or the owner’s heirs or personal representative, the lawyer shall request a refund for the benefit of the owner or the owner’s estate, in accordance with [COLTAF’s] written procedures,” which are available on the COLTAF website and also upon request.

Colorado Rule of Professional Conduct 1.15D(a)(1)(C) requires a lawyer to maintain the following information with respect to unclaimed funds remitted to COLTAF: the name and last known address of the owner of the funds, if the owner of the funds is known; the date of death of a deceased owner if the owner of the funds is known; the efforts made to identify and locate the owner of the funds or a deceased owner’s heirs or personal representative; the amount of the funds remitted; the period of time during which the funds were held in the lawyer’s or law firm’s COLTAF account; and the date the funds were remitted to COLTAF.